



CONSTRUCTION
INDUSTRY COUNCIL
建造業議會

CIC-Certified BIM Coordinator (Associate) (CCBC(A)) and BIM Mentor Arrangement

A New Tier under BIMCAS: CIC-Certified BIM Coordinator (Associate) (CCBC(A)) (Effective from 22 March 2023)

Background:

- In late 2022, CIC conducted a holistic review on the supply and demand model of BIM personnel and a **White Paper** was then compiled to report the findings and to develop strategic plans on BIM personnel development.
- One of the key recommendations of the White Paper is to add a new tier, **CCBC (Associate) or CCBC(A)**.

Aims:

- To recognise the group of BIM practitioners who are already working as BIM coordinators in projects but were hesitant to apply for certification as CCBC due to various reasons such as being discouraged by having to attend the **interview assessment**.
- To **grasp** a more accurate and reliable indication of the number of BIM coordinators in the market.
- To **connect with** these personnel and provide motivation and guidance for them to apply for CCBC certification.

CIC BIM CERTIFICATION AND ACCREDITATION SCHEMES
建造業議會建築信息模擬認可及認證計劃

COORDINATOR (ASSOCIATE)

CIC-Certified BIM Coordinator (Associate)
建築信息模擬準協調員
Open for Applications Now
現已接受申請

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CIC-Certified BIM Coordinator (Associate) (CCBC(A))

Eligibility: who fulfilled the entry requirements of CCBC

- ✓ Completed the CIC-Accredited BIM Coordinator Course.
- ✓ Possessed required BIM training.
- ✓ Possessed relevant academic qualification and required work experience.

- Application will be opened for two years, then subject to review.



Application and Vetting Procedures

Applicants who meet the CCBC(A) requirements

BIM Practitioners

Graduates of Accredited Courses

Unsuccessful Applicants

Submit **application form*** (with following supporting documents) + **application fee of \$500** (to be waived for applications submitted **before 1 October 2023**) to CIC

- ✓ Proof of academic qualification
- ✓ Work proof
- ✓ Completion certificate of CCBC course
- ✓ Completion certificate of BIM training
- ✓ Employer evaluation form
- ✓ Curriculum vitae
- x **Portfolio**
- x **Competency statement**

BIMCAS & BIMCAB

Application documents will be reviewed by BIMCAS Secretariat

Approval by BIMCAB

Include the successful applicants in the CCBC(A) Register on CIC BIM Portal

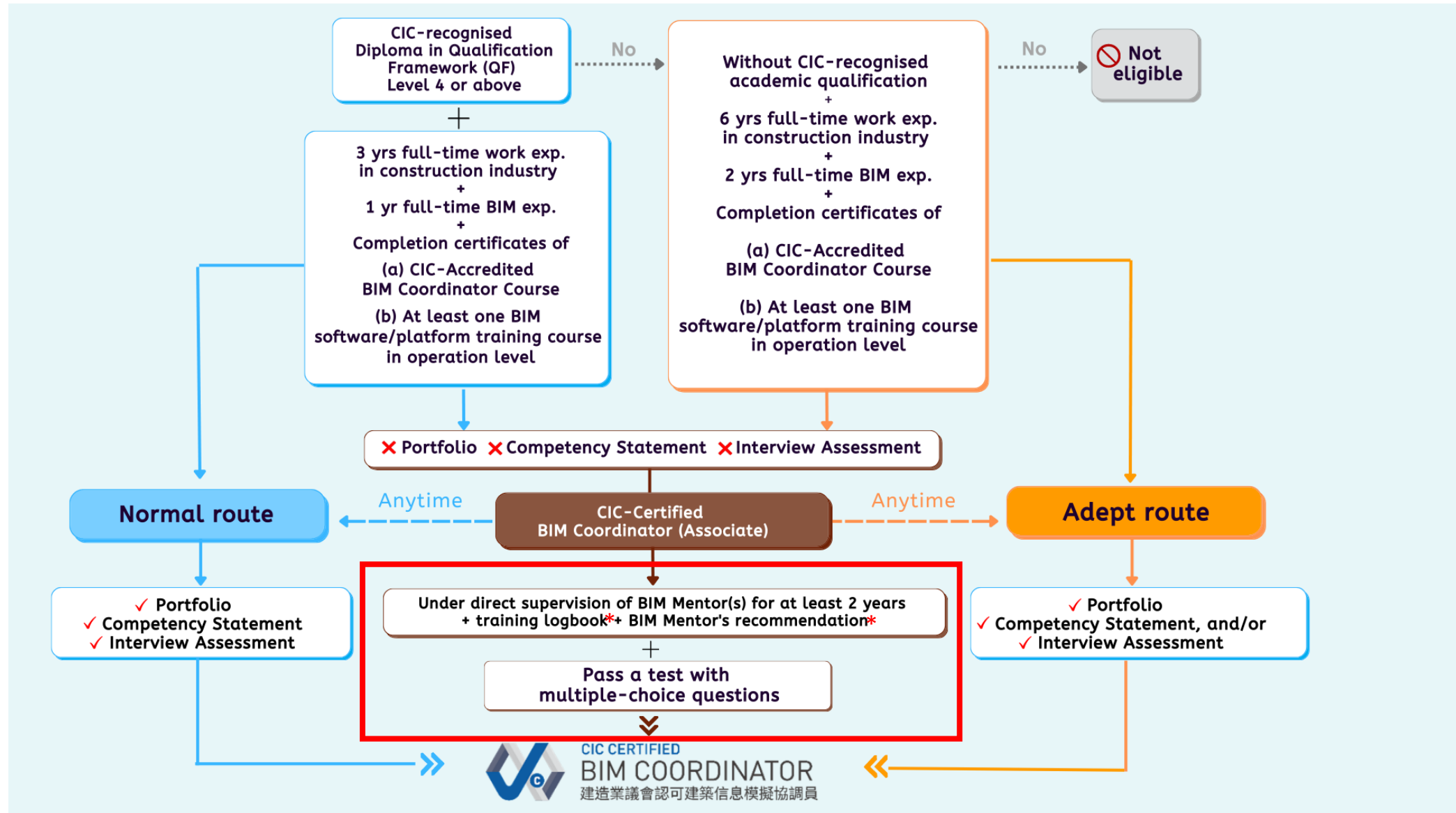
APPLY NOW



*The application form and application guide are available at https://www.bim.cic.hk/en/certification_and_accreditation/page/BIM_Personnel_CCBCA.



Application for CCBC Certification by CCBC(A)



* Templates are available at https://www.bim.cic.hk/en/certification_and_accreditation/page/BIM_Personnel_CCBCA.

Application for CCBC Certification by CCBC(A)

Registered as
CCBC(A)

Apply for CCBC

At least 2 years

6 months 6 months 6 months 6 months

Supervision Period:

Record training progress in a logbook* and signed by the BIM Mentor every half year or before a change of mentor.

Option 1

Can take
BOTH
options
together

Option 2

Apply via Streamlined Process **upon completion of 2 years of supervision period:**

- ✓ Recommendation* by the BIM Mentor
- ✓ Test with multiple-choice questions
- ✗ Portfolio (already covered in logbook)
- ✗ Competency statement
- ✗ Interview assessment (waived unless the submission has irregularities)

Apply via Normal/Adept Routes **at any time:**

- ✓ Portfolio
- ✓ Competency statement
- ✓ Interview assessment (if applicable)



BIM Mentor Arrangement

Eligibility of BIM Mentor(s): CCBM or CCBC of the same company as the CCBC(A)

Responsibilities of BIM Mentor:

Start being the
Mentor of
CCBC(A)

Sign
recommendation
for CCBC(A) to
apply for CCBC

Example: **Apr 2023**

Apr 2025

6 months

6 months

6 months

6 months

Meet with CCBC(A) during 2 Years of Supervision Period

- Hold one-to-one meetings with the CCBC(A) to monitor and review his/her progress in acquiring BIM knowledge and BIM experience as a BIM coordinator **at least once per half year or before a change of mentor.**
- **Comment, sign and date the CCBC(A)'s Training Logbook, and provide guidance and advices to the CCBC(A) on any improvement need.**
- **A copy of each signed Training Logbook should be submitted to CIC promptly after the meetings.**



Max. 6 CPD hours could be claimed by the BIM Mentor each year for his/her effort in providing mentorship.

