

Construction Industry Council (CIC)
BIM Certification and Accreditation Schemes

Certification of Building Information Modelling (BIM) Coordinators

Code of Conduct of CIC-Certified BIM Coordinators

1. CIC-Certified BIM Coordinators are responsible for the coordination of the overall BIM process internally (within own discipline) and cross-disciplines/trades in support to all BIM implementation activities. CIC-Certified BIM Coordinators shall observe the highest standards of professional conduct and ethical behavior to uphold the standing and reputation of the CIC and the BIM profession.
2. CIC-Certified BIM Coordinators shall at all times:
 - (a) be bound by this code of conduct, the prevailing rules and regulations of the CIC as prescribed by the Construction Industry Council Ordinance (Cap. 587) and its subsidiary legislation, and by the directives issued by the CIC from time to time;
 - (b) comply with all regulatory and legal requirements, as well as industry and employer codes and standards related to integrity;
 - (c) be of good standing and act in an honest and fair manner;
 - (d) rely solely on merit to secure commissions and appointments;
 - (e) not knowingly misrepresent the views of their professional institution(s) or the CIC;
 - (f) uphold the highest standards of professionalism and exercise due care and diligence in carrying out their duties;
 - (g) safeguard the interests of employers, colleagues, customers and industry counterparts when in carrying out their duties;
 - (h) take reasonable precautions to ensure that no conflict of interest would arise between their employer and themselves. If such conflict should arise, they must immediately disclose to their employer such conflict of interest;
 - (i) treat information encountered in the workplace and the CIC with appropriate confidentiality and sensitivity;
 - (j) uphold the name and reputation of the CIC and the BIM profession; and
 - (k) continue to meet continuing professional development requirements as specified by the CIC and maintain their technical and professional knowledge up to date.
3. A CIC-Certified BIM Coordinator is considered to have committed a disciplinary offence if he/she has:
 - (a) violated any code of conduct applicable to a CIC-Certified BIM Coordinator;
 - (b) committed misconduct or neglect in any professional respect;

- (c) obtained certification under the BIM Certification and Accreditation Schemes by fraud or misrepresentation;
 - (d) was not at the time of his or her application for or renewal of certification, entitled to be certified as a CIC-Certified BIM Coordinator;
 - (e) without reasonable excuse, failed to attend before an inquiry committee when summoned either as a witness or as a person in respect of whom the inquiry committee is meeting; or
 - (f) been convicted in Hong Kong or elsewhere of any offence under the laws of Hong Kong involving bribery, fraud, dishonesty or malfeasance or any offence which may bring the CIC or the BIM profession into disrepute, or sentenced to imprisonment, whether the sentence is suspended or not.
4. When a CIC-Certified BIM Coordinator is alleged to have committed a disciplinary offence, he/she will be given a fair opportunity to be heard by the BIMCAB. When the BIMCAB or any inquiry committee formed for the purpose finds and confirms that the CIC-Certified BIM Coordinator has committed a disciplinary offence, his/her name will be removed from the CIC-certified BIM Coordinator register, or suspended from registration for a certain period of time, or given warning on his/her committing the disciplinary offence, or subject to any other disciplinary actions that the BIMCAB considers suitable after taking into consideration of all circumstances.
5. If the name of a CIC-Certified BIM Coordinator is removed from the CIC-Certified BIM Coordinator register, he/she shall return any certificate issued in respect of his/her certification to the CIC. He/she shall not use the title "CIC-Certified BIM Coordinator" ("CCBC") and its associated logos.
6. For the avoidance of doubt, where a person who has violated any code of conduct applicable to him/her, or has committed misconduct or neglect in a professional respect, or has been convicted of an offence referred to in 3(f) above, informs the CIC of such violation, misconduct, neglect or conviction when he/she applies for certification or renewal of certification and the BIMCAB subsequently accepts such person for certification or renewal of certification, that person shall not, for the purpose of certification or renewal of certification, be considered as having committed a disciplinary offence in respect of the disclosed violation, misconduct, neglect or conviction.